

Marianne De Bonis



438 883-1994



debonismarianne@gmail.com



linkedin.com/in/mariannedebonis



mariannedebonis.ca

SKILLS

ADOBE CREATIVE SUITE

Illustrator

InDesign

InCopy

Acrobat Pro DC

Photoshop

Dreamweaver

After Effects

Character Animator

Premiere Pro

PROGRAMMING LANGUAGE

CSS

HTML

Java

MICROSOFT OFFICE

Word

PowerPoint

Excel

CMS APPLICATION

WordPress

GAME ENGINE

Unity

LANGUAGES

SPOKEN

English

French

Italian

WRITTEN

English

French

WORK EXPERIENCE

OFFICE ASSISTANT

Jun 2015 – Present

Concordia University, Montreal

- Providing administrative and clerical support to the operations of the Office of the Vice-President, Services
- Previously provided support to the Office of the Provost & Vice-President, Academic Affairs and to the Office of the Treasurer

GRAPHIC DESIGN INTERN

Apr 2017 – May 2017

Concordia University (Communications Services), Montreal

- Updated old documents with new content
- Designed posters, banners, bookmarks, icons, and brochures
- Assured that the visual identity/brand guidelines were applied and maintained

WEB & GRAPHIC DESIGNER

Dec 2015 – Jan 2017

Dziin, Montreal

- Built and manipulated web pages using WordPress
- Created custom layouts using HTML and CSS
- Created visuals for interactive touch screens

FILE CLERK

May 2013 – Aug 2013

Canderel Management Inc., Montreal

- Electronically scanned and filed corporate documents and photos
- Created corporate portfolios

EDUCATION

BACHELOR OF FINE ARTS (BFA)

Concordia University, Montreal

2017 – 2020 Expected

Computation Arts Specialization

DIPLÔME D'ÉTUDES COLLÉGIALES (DEC)

Vanier College, St-Laurent

2014 – 2017

Office Systems Technology: Micropublishing & Hypermedia

- Dean's Honor Roll for six consecutive semesters
- Program Award for achieving outstanding academic achievement

Dawson College, Montreal

2012 – 2014

Studio Arts

Computer Science & Technology

DIPLÔME D'ÉTUDES SECONDAIRES (DES)

Laurier Macdonald High School, St-Leonard

2009 – 2012

Advanced Mathematics & Science

- Graduated with Honors

VOLUNTEER EXPERIENCE

CONUHACKS VOLUNTEER

Concordia University, Montreal

Jan 2017

- Helped participants during the event
- Updated social media accounts and created their Snapchat Geofilter